

**From:** dheyman.khan@met.police.uk  
**Subject:** FOIA: Disclosure - Full  
**Date:** 17 June 2009 12:34:56 BDT  
**To:** david@gizmonaut.net

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Dear Mr Mery

Freedom of Information Request Reference No: 2009050005827

I write in connection with your request for information, which was received by the Metropolitan Police Service (MPS) on 26/05/2009. I note you seek access to the following information:

**I would appreciate, if in accordance with the FOIA, you can provide me by email with a copy of Notice 27/2007. If you need further context to identify this document, I found a reference to this notice in the Section 44 Terrorism Act 2000 Standard Operating Procedures rev 1 dated 31/12/08.**

#### **EXTENT OF SEARCHES TO LOCATE INFORMATION**

To locate the information relevant to your request searches were conducted at TPHQ - Stops and Searches Team.

#### **RESULT OF SEARCHES**

The searches located information relevant to your request.

#### **DECISION**

I have today decided to disclose the located information to you in full.

Below are the contents of the notice 27/2007 you requested.

#### **Prevention of Double Keying**

It has become common practice across the Metropolitan Police Service for data from the Form 5090 to be entered into CRIMINT in addition to the Stops Database. This is an unnecessary duplication of work and effort as all information on the Stops Database is contained within the Corporate Data Warehouse and is fully searchable through the Integrated Information Platform which every Borough Operational Command Unit has access to.

It is accepted that officers will, on occasions, glean information as a result of a stop and search/encounter that cannot be captured on the Form 5090 or placed on the Stops Database. Officers must create a separate CRIMINT entry in these circumstances, on all other occasions the stop will be recorded on the Stops Database alone.

Officers should ensure the Stops Database is populated with as much information as possible to allow detailed searches to be performed.

#### **COMPLAINT RIGHTS**

Your attention is drawn to the attached sheet, which details your right of complaint.

Should you have any further enquiries concerning this matter, please write to Dheyman Khan quoting the reference number above.

Yours sincerely

Steff Morris  
Inspector  
Stop and Searches Team

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## **COMPLAINT RIGHTS**

### **Are you unhappy with how your request has been handled or do you think the decision is incorrect?**

You have the right to require the Metropolitan Police Service (MPS) to review their decision.

Prior to lodging a formal complaint you are welcome and encouraged to discuss the decision with the case officer that dealt with your request.

### **Ask to have the decision looked at again –**

The quickest and easiest way to have the decision looked at again is to telephone the case officer that is nominated at the end of your decision letter.

That person will be able to discuss the decision, explain any issues and assist with any problems.

### **Complaint**

If you are dissatisfied with the handling procedures or the decision of the MPS made under the Freedom of Information Act 2000 (the Act) regarding access to information you can lodge a complaint with the MPS to have the decision reviewed.

Complaints should be made in writing and addressed to:

FOI Complaint  
Public Access Office  
PO Box 57192  
London  
SW6 1SF

In all possible circumstances the MPS will aim to respond to your complaint within 40 working days.

### **The Information Commissioner**

After lodging a complaint with the MPS if you are still dissatisfied with the decision you may make application to the Information Commissioner for a decision on whether the request for information has been dealt with in accordance with the requirements of the Act.

For information on how to make application to the Information Commissioner please visit their website at [www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk). Alternatively, phone or write to:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
Phone: 01625 545 700

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- \* containing material requiring a protective marking higher than RESTRICTED, (and not higher than NOT PROTECTIVELY MARKED across the internet) without the use of approved encryption;
- \* containing personal data for use other than in accordance with the notification(s) under the Data Protection Act, 1998 of the system(s) from which the data originates.
- \* This Email message has been scanned for viruses and contents.

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